



ADVISING WORKSHEET

TRANSFER INSTITUTION (S):

BACHELOR OF SCIENCE IN HUMAN SERVICES
General Bulletin 20152017

Montana State University Billings
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Name _____

Student ID # _____

GENERAL EDUCATION REQUIREMENTS – SEE ATTACHED PAGE FOR SPECIFIC COURSES

General Education Category	Course #	Credits	Grade	Semester	Equivalent
Category I: Global Academic Skills (9 credits)					
A. Mathematics (3 credits)					
B. English (3 credits)					
C. Communication & Information Literacy (3 credits)					
Category II: Natural Sciences (7 credits) 2 lectures (6 credits) & 1 lab (1 credit) (1 life science & 1 physical science lab)					

GENERAL EDUCATION REQUIREMENTS

Category I: Global Academic Skills 9 CREDITS

Students are required to take one course from each subcategory

Subcategory A -Mathematics 3 credits

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Course		Credits	Grade	Semester	Equivalent
A minimum grade of C or better is required in all major coursework					
Core Requirements					
HS	201				Survey of Human Services

2. Chemical Addictions and Treatment in Human Services

HS	385	Behavioral Pharmacology and Human Services	3			
HS	483	Introduction to Addiction Counseling	3			
HTH	411	Alcohol, Tobacco and Other Drug Prevention	3			
REHA	406	Assessment in Human Service and Addiction Programs	3			
REHA	494	Seminar: Gambling Assessment and Treatment	3			
REHA	499	Capstone: Addiction Treatment Planning and Documentation	3			

3. Social Issues Across the Lifespan

EDEC 310 Child in the Family 3

All students desiring admission to the Human Services Program are required to file an application for admission. The application must be completed during the semester following the completion of 40 semester hours of direct credit, or in the case of a transfer student, during the first semester of residence after the student has attained sophomore level.

1. A minimum of 40 semester credits are to be completed prior to admission to the Human Services Program.
2. A minimum cumulative grade point average of 2.00 required in all courses completed.
3. All applicants must complete the General Education Category Requirements at Montana State University-Billings, or at another regionally accredited institution of higher education, earning a minimum grade point average of 2.00. Courses taken on a pass/no pass or credit/noncredit basis will not be accepted to fulfill the requirements. Students should consult with their academic advisor.
4. A minimum grade of B in HS 345.
5. The application should be accompanied by a working copy of the student's transcript and be submitted to the faculty advisor for review and approval and signed by the advisor and the Department Chair at least three (3) weeks prior to the end of the semester during which application is made.
6. A background check.

Students not accepted are encouraged to apply for admission during the next application period. It is the responsibility of each student to ensure that a completed application is submitted by the deadline. It is suggested that applications be submitted at least three (3) weeks prior to the end of the semester during which application is made. If admission to the Human Services Program is denied, the applicant may appeal the decision to the