



**'Jacket Leadership Team Meeting Minutes
October 11, 2022**

Census Report:

Vice Chancellor for Student Access and Success Kim Hayworth reported on the recently completed census report. Enrollment has decreased slightly compared to last fall, but has increased among groups who were targeted for recruitment and retention. These strategic increases are due to intentional work being done by directors and staff. For example, new freshman enrollment is up

<https://www.msubillings.edu/news/article.asp?id=22365#enrollment-up-in-key-areas-for-msu-billings>

recruit and track prospective students using technology and software in addition to more traditional methods such as high school visits and classroom presentations. Please direct questions about connecting with prospective students to Julie in NSS.

Staffing Changes:

Chancellor Stefani Hicswa announced that Vice Chancellor of Administration and Finance Susan Simmers accepted a position at another institution in Illinois, and her last day at MSUB was Friday, October 7th. Project Manager Leslie Weldon has been appointed Interim VCAF and began in her new role on Monday, October 10

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It was also announced that University Police will now report to the Office for Student Access and Success reflecting their community policing model to better serve students.

Director of Human Resources Paula Highlander presented the draft of a new policy proposed to protect students and employees from complications of power differentials should they choose to enter a relationship. The group discussed concerns that are not yet addressed by the policy and made suggestions for procedures. Further proposed changes should be submitted to Chancellor Hicswa or Paula Highlander.

Banner Data Migration:

Zach Delger provided an informational overview about the recent migration of the Banner database from its former housing at the MSU Campus to the cloud. This change required manual work by staff at the Bozeman campus and Office of the Commissioner of Higher Education and went successfully.

Important Dates and Meeting-free Days:

Chancellor Hicswa announced that the all-campus Holiday Party will be held on Thursday, December 15th in the Glacier Room.

October 20th and 21st, and December 26th-January 2nd 2018