



Policy Number: 1002 – Reporting of Arrests, Convictions and Court Orders

Effective Date: 02/23/2021

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Approved By: Brandon Gatlin, Interim Chief of Police

1002.1 PURPOSE AND SCOPE

The purpose of this policy is to describe the notification requirements that members of the Montana State University Billings Police Department (Department) must follow when certain arrests, convictions, and court orders restrict their ability to perform official duties. This policy will also describe the notification requirements and procedures that certain retired officers must follow when an arrest, conviction or court order disqualifies them from possessing a firearm.

1002.2 POLICY

The Department requires disclosure of members' arrests, convictions, and court orders.

Members are responsible for ensuring that they have not been disqualified from possessing firearms by any such conviction or court order, and shall promptly report any such conviction or court order to a supervisor, as provided in this policy.

1002.4

Any criminal offense, criminal conduct by members of this Department may be inherently in conflict with law enforcement duties and the public trust, and shall be reported as provided in this policy.

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