

Policy Number: 322 – Off-

dispatcher of a description of the off-duty officer to enable them to broadcast that information to responding officers.

Whenever practicable, the officer should loudly and repeatedly identify him/herself as a police officer until acknowledged. Official identification should also be displayed when possible.

When commands are issued by the responding officer(s), follow all orders and commands promptly and completely. This includes surrendering your firearm and assuming surrender positions such as lying prone or kneeling.

Be cooperative and patient.

322.4 CONSIDERATIONS

When encountering a non-uniformed police officer in public, Department personnel should wait for acknowledgement by the non-uniformed officer in case s/he is working in an undercover capacity.

322.4.1 NON-SWORN PERSONNEL RESPONSIBILITIES

Non-sworn members should not become involved in any law enforcement action while off-duty except to notify the local law enforcement authority and remain at the scene, if safe and practicable

322.4.2 INCIDENTS OF PERSONAL INTEREST

Department members should refrain from handling incidents of personal interest (e.g., family or neighbor disputes) and should remain neutral. In such circumstances Department members should call the proper jurisdictional agency to handle the matter.

322.5 REPORTING

If prior notification to the appropriate local law enforcement agency is not possible before taking action, the officer shall notify the agency as soon as reasonably practicable. Officers shall cooperate fully with the agency having jurisdiction by providing statements or reports as requested or as appropriate.

Officers shall notify a Department supervisor, as soon as practicable, regarding any law enforcement action taken while off-duty. An on-duty supervisor should respond to the location when available. The on-duty supervisor should request assistance from the Chief of Police, if