MEMORANDUM

DATE: October 22, 2004

TO: Academic Foundations Committee Members

FROM: Dr. Mark Hardt, Chair

Academic Foundations Committee

RE: MEETING DATE, PLACE, AND AGENDA

The next meeting of the fall semester of the Academic Foundations Committee will be held on <u>Tuesday</u>, <u>October 26</u>, <u>2004</u>, <u>at 3:40 p.m. in the Madison room of the SUB</u>.

I. New CAS Membership Needed: Natural Sciences

- Any new volunteers?

III. Discussion/Action Items

A. Guidelines Outline for Departments

IV.