## Academic Foundations Committee Minutes

## February 21, 2006

Present: Dan Gretch

Randall Gloege Mark Hardt Susan Gilbertz Connie Landis Sandie Rietz

Lewis Rife (student) Abbas Heiat

## B. Resubmitted Courses

Item 59 AF Course: COMT 130 Introduction to Public Speaking for Cat. I. Global Academic Skills C. Information Literacy

- Motion by Sandie Rietz, seconded by Janii Pedersen to approve Item 59 for the Information Literacy category.

It was noted that this course does the job. The syllabus has been revised and the matrix is appropriate and tied to the syllabus.

It was noted that while the Library information literacy course is mainly theory, the Business and Communication & Theatre courses are applied. It would be good to have both in the category.

It was noted that COMT 130 is offered in multiple sections every semester.

- Motion carried with one abstention

Item 59.a AF Course: COMT 110 Interpersonal Communication for Cat. III. Social Sciences

It was noted that this course was previously submitted in the Information Literacy category, which it does not fit.

- Motion by Sandie Rietz, seconded by Randall Gloege to approve Item 59.a for the Social Sciences category.
- Motion carried with one abstention.

Item 59.b AF Course: COMT 150 Introduction to Theatre and Performance for Cat. V. Arts and Humanities A. Arts

Item 59.c AF Course: COMT 250 Introduction to Acting for Cat. V. Arts and Humanities A. Arts

It was noted that a requirement to attend live performances has been added to COMT 150. It was noted that the matrix does not seem to match the syllabus. Dan Gross, Chair of Communication & Theatre, stated that the wrong (un-revised) syllabus may have been submitted by mistake. A new one can be submitted. It was noted that the same problem also occurs with COMT 250.

- Motion by Sandie Rietz, seconded by Lewis Rife to accept I tems 59.b and 59.c for the Arts category with corrected matrixes submitted.
- Motion carried.

It was noted that part of the assessment of Academic Foundations will have to involve making sure the syllabus always matches what is in the matrix for a course, no matter the instructor. It was cited that perhaps departments should have official syllabi for all courses they offer. Some departments already do this.

## C. Assessment Strategies

Dan Gretch embedded assessment

Dr. Gretch presented the basic structure of embedded assessment (see attachment to minutes).

It was noted that the main barrier to success with this strategy is faculty participation. If all courses are assesses every semester, a lot of data will have to be processed. However, a system where only some courses are assessed on alternating schedules would alleviate some of the heavy work. It was noted that this assessment strategy allows time for the