



## II. ITEMS – FIRST READING

**Item 40** A&SC 103 College Survival Skills. New course.

**Item 40.a** HLTH 105 Drug Dosage Calculations. New course.

**Item 40.b** CTMA 122 College Math for Technology. Change rubric (to MATH) and prerequisites.

**Item 40.c** CTMA 104 Business Mathematics. Change rubric to MATH.

**Item 40.d** CTMA 109 Using the HP-48G. Change rubric to MATH.

**Item 40.e** CTMA 101 Math Fundamentals. Change rubric and course number (MATH 085).

- Motion by Tom Rust, seconded by Mike Diede to **approve Items 40, 40.a, 40.b, 40.c, 40.d, and 40.e on first reading.**

Brb Pedula, Team Leader of Transfer and Learner Support, stated that all the CTMA courses are being changed to MATH at the direction of the administration. CTMA 101 (Item 40.e) is being changed to MATH 085 because it is a remedial course and that number is an honest representation of that remedial status. If the 085 is rejected, MATH 100 is also an option.

- Motion carried.

- Motion by Tom Rust, seconded by Bce Bey to **waive second reading of**

**Item 45** BSBA Major in Business Administration Information Systems Option. Modification of an existing program.

**Item 45.a** MIS 262 Microcomputer Database Basics. New course.

**Item 45.b** MIS 252 Microcomputer Database. Change course number, title, and description.

**Item 45.c** MIS 355 Object Oriented Programming. Change course number, description, and prerequisites.

**Item 45.d** MIS 410 Systems Analysis and Design. Change course number, description, and prerequisites.

**Item 45.e** MIS 482 Advanced Visual Basic. Delete course.

**Item 46** BSBA Major in Business Administration Marketing Option. Modification of an existing program.

**Item 46.a** MKT 301 Market Mapping. Delete course.

**Item 46.b** MKT 443 Applied Marketing Communications. New course.

**Item 46.c** MKT 445 Retail Management. Delete course.

**Item 47** BSBA Major in Business Administration Management Option. Modification of an existing program.

**Item 47.a** MGMT 321 Principles of Management. Change course description.

**Item 47.b** MGMT 322 Operations Management. Change prerequisites.

**Item 47.c** MGMT 353 Organizational Behavior. Change course description.

**Item 47.d** MGMT 438 Small Business Management and Entrepreneurship. Change course description.

**Item 47.e** MGMT 452 Human Resource Management. Change course description and prerequisites.

**Item 47.f** MGMT 455 Organization Design 0 612 792 r.18 377.95 Tm0 g0 G( )JTJ0.09rse7/F1 12 Tf1 0 0 1

It was noted that the “Three Changes Make a New Course” rule needs to be reconsidered. In some cases, three changes to a course don’t make a new course, while a change in course description can make a new course. The UCC would like the Senate to reconsider the “Three Changes” rule.

- Motion carried.

- Motion by Joy Honea, seconded by Bruce Brumley to **waive second reading on Items 41, 41.a, 41.b, 41.c, 42, 42.a, 42.b, 42.c, 43, 43.a, 44, 44.a, 45, 45.b, 45.c, 45.d, 45.e, 46, 46.a, 46.b, 46.c, 47, 47.a, 47.b, 47.c, 47.d, 47.e, 47.f, and 47.g.**

- Motion carried.

**Item 35** HHP 9901E02 Tf3cie912n2 792 /F1 12 Tf1 0 0 1 207.65 557.38 Tm0 g0 G( )JTJETQ EMC 64.539

Dixie Metheny reported that the fee on the courses is to pay the mentor teacher, a fee that is required by the Board of Regents. Those fees are in a fund controlled by the Provost. The students are covered by liability insurance that the entire University carries.

- Motion carried.

#### IV. ITEMS – FIRST READING

**Item 37** HS 496 Cooperative Education/Internship. New course.

**Item 37.a** REHA 496 Cooperative Education/Internship. New course.

**Item 37.b** REHA 296 Cooperative Education/Internship. New course.

**Item 37.d** HS 296 Cooperative Education/Internship. New course.

- Motion by Dixie Metheny, seconded by Joy Honea to **approve Items 37, 37.a, 37.b, and 37.d on first reading.**

It was noted that in an earlier UCC meeting Alan Davis had noted that the Human Services and Rehabilitation programs did not have Cooperative Education courses, and these Items are adding those courses.

- Motion carried.

- Motion by Bruce Brumley, seconded by Dixie Metheny to **waive second reading of Items 37, 37.a, 37.b, and 37.d.**

- Motion carried.

#### V. Other

##### A. COT Catalog Deadline: February 10

Ms. Rabe Meduna noted that a meeting was held to determine the latest possible date Items could come to the UCC and still get into the COT Catalog, and that date is February 10. She asked the Committee to endorse the date.

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B. Capstone Course Number Memo

Karen Everett has graciously written a short memo that can be forwarded to the Senate.

- Motion by Susan Gilbertz, seconded by Dixie Metheny to **accept the memo draft and forward it to the Academic Senate for an effective date.**

- Motion carried.

The meeting adjourned at 5:16 p.m.

rjrm