

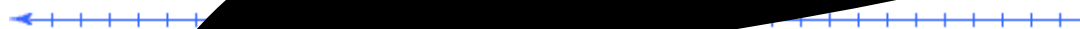
UNDERGRADUATE CHEMISTRY

**Date:** Oct 12, 2004  
**Present:** Tim G...  
Shelley Tanskanen (student)

Loretta Morgan  
Maggie McBride  
Tom Rust  
Cindy Dell  
Becky Richardson  
Cheri Johannes

**Absent:** Tom Hinthorne  
Kathy Kelker – *excused* Brian Gurney – *excused*  
Dixie Metheny – *excused*

**Guests:** Lonnie Schranz  
Jane Har...



Joy Honea... at 4:03 p.m. on Wednesday, October 12, 2004  
the Misso...

The Sep... minutes were accepted as presented.

I. READING

**Items h... year (2004-2005)**

**Item 70** ...mentals of General and Organic Chemistry. Ch...

**Item 70.a** ...mentals of General and Organic Chemistry  
title.

**Item 70.b** S...aces II. Change pre...

**Item 70.c** SC...

It was noted that there... changes, so they are  
apparently low priority. ... meeting.



### III. ITEMS – FIRST READING

#### **(2005-2006)**

**Item 18** Certificate in Medical Coding and Insurance Billing. New program.

**Item 18.a** CODE 110 CPT-4 Procedure Coding. New course.

**Item 18.b** CODE 120 ICD-9 Diagnosis Coding. New course.

**Item 18.c** CODE 140 Computerized Medical Billing. New course.

**Item 18.d** CODE 150 Advanced Coding and Auditing. New course.

Lonnie Schrag, Team Leader of Nursing, Health, and Safety Occupations, stated that the medical community has requested a certificate in medical coding because there is a shortage in this area. Most doctor's offices don't know that this specialty, which includes medical billing and insurance, exists. The new certificate program includes four new courses, and will also utilize several existing courses. Jane Hansen will be the .5 FTE director. This certificate may also feed into the medical assistant program, which currently has relatively low enrollments. Those students who complete the certificate and the AAS in medical assisting will be able to handle both sides of a doctor's office—the clinical responsibilities as well as coding and billing. The beginning semester of the certificate is similar but not the same as the health occupations core. This project is funded by a two year sustainability grant.

- Motion by Tim Urbaniak, seconded by Vern Gagnon to **approve Items 18, 18.a, 18.b, 18.c, and 18.d on first reading.**

- Motion carried.

- Motion by Tim Urbaniak, seconded by Vern Gagnon to **waive second reading of Items 18, 18.a, 18.b, 18.c, and 18.d.**

- Motion carried.

The meeting adjourned at 4:35 p.m.

rjrm