

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** March 1, 2006

<b>Present:</b>	B.J. Harrold	Loretta Morgan
	Ernie Randolfi	Joy Honea
	Tom Rust	Brian Gurney
	Barbara Wheeling	Cindy Dell
	Vern Gagnon	Becky Richardson
	Trisha Biggs	Cheri Johannes

<b>Absent:</b>	Maggie McBride	
	Pat Holman <i>ó excused</i>	Dixie Metheny <i>ó excused</i>
	Kathy Kelker <i>ó excused</i>	

<b>Guests:</b>	John Culbertson	Craig McKenzie
	Brent Roberts	Liz Tooley
	Gary Amundson	Michael Spangler
	Al Bummer	



Joy Honea called the meeting to order at 4:24 p.m. on Wednesday, March 1, 2006, in room B001 in the College of Technology.

The February 15 meeting minutes were accepted as presented.

### I. ITEMS *ó* SECOND READING

**Item 21** COMT 481/581 Media for Social Change. New course.

It was noted that the course description has been revised.

- Motion by Tom Rust, seconded by Becky Richardson to **approve Item 21 on second reading.**

- Motion carried.

**Item 57** LS 125 Research in the Information Age. New course.

- Motion by Cindy Dell, seconded by Tom Rust to **approve Item 57 on second reading.**

- Motion carried.

## II. ITEMS ó FIRST READING

**Item 52** AAS in Construction Technology ó Carpentry. New program.

**Item 52.a** CARP 120 Carpentry Basics and Rough-in Framing. New course.

**Item 52.b** CARP 130 Exterior Finishing, Stair Construction, and Metal Stud Framing. New course.

**Item 52.c** CARP 140 Introduction to Site Layout. New course.

**Item 52.d** CARP 150 Carpentry Practicum I. New course.

**Item 52.e** CARP 220 Interior Finishing. New course.

**Item 52.f** CARP 230 Advanced Roof, Floor, Wall, and Stair Systems. New course.

**Item 52.g** CARP 250 Carpentry Practicum II. New course.

**Item 52.h** TRID 110 Fundamentals of Construction Technology. New course.

**Item 52.i** TRID 112 Blueprint Reading for Construction. New course.

**Item 52.j** TRID 115 Using a Construction Calculator. New course.

**Item 52.k** TRID 120 Concrete Forms, Reinforcement, and Handling. New course.

**Item 52.L** TRID 125 Introduction to Flooring Installation. New course.

**Item 52.m** TRID 130 Basic Rigging. New course.

**Item 52.n** TRID 131 Metal Building Construction. New course.

**Item 52.o** TRID 190 Introduction to Residential Wiring. New course.

- Motion by Tom Rust, seconded by Cindy Dell to **approve Items 52, 52.a, 52.b, 52.c, 52.d, 52.e, 52.f, 52.g, 52.h, 52.i, 52.j, 52.k, 52.L, 52.m, 52.n, and 52.o on first reading.**

John Culbertson, Director of the Carpentry Program, stated that some changes had been made to this proposal before it left the COT, but they did not make it into the paperwork the UCC received. These were small changes in the suggested plan of study and some wording changes. Mr. Culbertson noted they hope to have 10 students in the first semester of this program. Craig McKenzie, Team Leader, noted that the State is attempting to standardize carpentry programs across Montana to ensure students can transfer easily. All the units who will offer or are offering carpentry will try to match their curriculum, but it will not be *exactly* the same program across the state. Mr. McKenzie also noted that the Career Center and the COT have an agreement that COT students will be able to use the Career Center labs and equipment for the first two years, until the new COT building is finished. The COT has a grant to buy equipment for the new program. Mr. Culbertson noted that besides the carpentry emphasis, others can be developed such as plumbing and electrical.

- Motion carried.

The Committee agreed that the corrections Mr. Culbertson cited should be made to the proposal before second reading.

**Item 49** BIOL 456 Advanced Ecology. Change title and course description.

**Item 49.a** BIOL 457 Advanced Ecology Lab. Change title and course description

- Motion by B.J. Harrold, seconded by Cindy Dell to **approve Items 49 and 49.a on first reading.**

It was stated that the only change to the description of this course.

- Motion carried.
- Motion by Vern Gagnon, seconded by Tom Rust to **waive second reading of Items 49 and 49.a.**
- Motion carried.

**Item 53** ENGL 301 Business Communications. Change course number to 201.

- Motion by Vern Gagnon, seconded by Ernie Randolfi to **approve Item 53 on first reading.**

It was noted that all business majors take this course as part of their general education. The only students disadvantaged by this change would be BSLS students who are in need of upper division credits.

- Motion carried.

It was agreed that someone from the English and Philosophy Department should be asked to attend the next UCC meeting to discuss the reasons for this change. It was noted that there is no change in the course description even though the course is going from 300- to 200-level.

**Item 58** MIS 150 Information Access and Organization. New course.

- Motion by Cindy Dell, seconded by B.J. Harrold to **approve Item 58 on first reading.**

It was noted that this course was developed for the Information Literacy category in Academic Foundations. It is not part of any business major or minor.

- Motion carried with one abstention.

It was noted that the course has a very general course description which is very similar to LS 125.



more practical for transfer. The courses in the old program were not really in logical order, so this revision will also fix that problem. The program will have as much or more content as before.

Michael Spangler noted that the program is finally making a change.

- Motion carried.

- Motion by Loretta Morgan, seconded by Cindy Dell to **waive second reading on Items 61, 61.a, 61.b, 61.c, 61.d, 61.e, 61.f, 61.g, 61.h, 61.i, 61.j, 61.k, 61.L, 61.m, 61.n, 61.o, 61.p, 61.Q, and 61.r.**

- Motion carried.

**Item 62** AAS in Automotive Technology. Modification of an existing program.

**Item 62.a** Certificate in Automotive Technology. Modification of an existing program.

- Motion by Tom Rust, seconded by Cindy Dell to **approve Items 62 and 62.a on first reading.**

Vern Gagnon noted that no courses are changing in this program. These are changes to the plan of study to make the credits more evenly distributed across the semesters. Also, Item 62.a corrects errors in the general education for the Certificate.

- Motion carried with one abstention

- Motion by Tom Rust, seconded by Brian Gurney to **waive second reading of Items 62 and 62.a.**

- Motion carried with one abstention.

The meeting adjourned at 5:16 p.m.

rjrm