

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** January 24, 2007

**Present:** B.J. Harrold

- Motion carried.

**Item 40.a**

credits, which also makes for easier transfer. They are deleting the capstone course (HR 283) because students are taking it in their first semester. HR 181 and 280 have been combined into one three-credit course. The total credits in all four programs have not changed.

- Motion carried with one abstention.

It was noted that there seems to be some paperwork missing to change the credits on a couple of courses. It was noted that for some reason the paperwork did not reach the Academic Senate Office. It will be forwarded for the next meeting.

**Item 43** CTBU 105 Integrated General Ledger Accounting. Change prerequisites.

**Item 43.a** CTBU 106 QuickBooks. Change prerequisites.

**Item 43.b** CTBU 113 Transcription. Change prerequisites.

- Motion by Dixie Metheny, seconded by Cindy Dell to **approve Items 43, 43.a, and 43.b on first reading.**

Craig McKenzie, Team Leader of Business, noted that last year they deleted Keyboarding and 10-key. Those courses were prerequisites for the above courses.

- Motion carried.

- Motion by Loretta Morgan, seconded by Joy Honea to **waive second reading of Items 43, 43.a, and 43.b.**

- Motion carried.

**Item 44** CTCM 292 College Success Class (Seminar). Delete course.

- Motion by Joy Honea, seconded by Cindy Dell to **approve Item 44 on first reading.**

Valerie Martinez, Associate Dean of the COT, noted that this course has been retained as A&SC 103, which was created last year. CTCM 292 keeps coming up in the course list and needs to be deleted.

- Motion carried.

- Motion by Becky Richardson, seconded by Mark Jacobson to **waive second reading of Item 44.**

- Motion carried.

**Item 48**

**Item 48.b** RAD 101 Radiological Technology I. Change course description.

**Item 48.c** RAD 102 Clinical Radiology I. Change credits and course description.

**Item 48.d**

Vern Gagnon stated that the number of students who can enter the Diesel program is limited by the Intro to Hydraulics lab. These changes split the lab and lecture components of Hydraulics so they can offer one lecture and two sections of the lab, improving accessibility for students.

- Motion carried.

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