UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 8, 2006

Present: B.J. Harrold Loretta Morgan

Maggie McBride Mark Jacobson
Brian Gurney Barbara Wheeling
Dixie Metheny Alan Christensen
Cindy Dell Vern Gagnon
Becky Richardson Trisha Biggs

Danielle Mues (student)

Absent: Ernie Randolfi excused Joy Honea excused

Cheri Johannes excused

Guests: Lonnie Schrag Mike Campbell

Connie Landis David Weiss Jenny Leonard Tim Wilkinson

Vern Gagnon called the meeting to order at 4:05 p.m. on Wednesday, November 8, 2006, in the Missouri room of the SUB.

The October 25 meeting minutes were accepted as presented.

It was noted that Item 30 has been withdrawn by the department. It was requested that Item 30.a be moved to the beginning of the agenda.

I. ITEMS FIRST READING

Item 30.a CTBU 252 Medical Coding. Change rubric to HLTH and change course description.

- Motion by Dixie Metheny, seconded by Cindy Dell to **approve Item 30.a on first reading.**

Lonnie Schrag, Team Leader of Nursing, Health, and Safety Occupations, noted that they recently developed a whole program on coding and insurance billing, so they were going to let CTBU 252 die. However, the Chancellor has said that we will offer coding courses in the evening, so other courses have been moved to the evening and this one will be taught during the day. The course description was also simplified.

- Motion carried.

- Motion by Cindy Dell, seconded by Dixie Metheny to waive second reading of Item 30.a.
- Motion carried.
- Item 19 COMT 320 Media Studies. Change title and course description.
- **Item 19.c** COMT 460 Intercultural Communication. Delete course.
- **Item 19.e** COMT 321 Theories of Media and Society. New course.
- Item 19.f COMT 440/540 Popular Culture and Cultural Studies. New course.
- Item 22.a COMT 461/561 Multicultural Mass Communication. New course.
- **Item 19.h** BA Major in Communication Arts Mass Communication Option. Modification of an existing program.
- **Item 25.b** Minor in Communication Arts Mass Communication Option. Modification of an existing program.
 - Motion by Becky Richardson, seconded by Dixie Metheny to **approve Items** 19, 19.c, 19.e, 19.f, 22.a, 19.h, and 25.b on first reading.

David Weiss, Department of Communication and Theatre, stated that his department is revising the mass communication option to require 12 courses in sequence, rather than the current 11 courses. The students will take more credits in the core, but there is no net increase in credits for the program. Dr. Weiss noted that he was hired to teach the courses in this program, so no additional faculty are needed.

- Motion carried with one abstention.

- Motion carried.
- Motion by Cindy Dell, seconded by Becky Richardson to waive second reading of Items 19.b, 25, 25.a, 25.c, and 25.e.
- Motion carried.

Item 19.a COMT 425/525 Media Criticism. Change course description and prerequisites.

- Motion by Dixie Metheny, seconded by Loretta Morgan to **approve Item 19.a on first reading.**

Dr. Weiss noted that this change tightens up the topics in the course description.

- Motion carried.
- Motion by Loretta Morgan, seconded by Cindy Dell to **waive second reading of Item 19.a.**
- Motion carried.

Dr. Weiss cited that this program modification reflects the changes in titles and prerequisites of the courses already discussed. Also, this change combines the two groups of required courses to make the catalog more clear, and removes a required course that is rarely offered.

- Motion carried
- Motion by Trisha Biggs, seconded by Becky Richardson to **waive second** reading of Item 19.g.
- Motion carried.

Item 19.i BS Major in Public Relations. Modification of an existing program.

- Motion by Cindy Dell, seconded by B.J. Harrold to **approve Item 19.i on first reading.**

Dr. Weiss noted that this modification is just clean up as a result of the course changes.

- Motion carried.
- Motion by Maggie McBride, seconded by Becky Richardson to waive second reading of Item 19.i.
- Motion carried.

Item 25.d Teaching Minor in Speech Communication. Modification of an existing program.

- Motion by Cindy Dell, seconded by Loretta Morgan to **approve Item 25.d on first reading.**

Dr. Weiss noted that COMT 101, a required course for the minor, is rarely offered. This modification removes COMT 101 and adds COMT 110 instead.

- Motion carried.
- Motion by Loretta Morgan, seconded by Becky Richardson to waive second reading of Item 25.d.
- Motion carried.

Item 20 ART 211 Introduction to Photography. Change prerequisites.

Item 20.a ART 215 Introduction to Printmaking. Change prerequisites.

Item 20.b ART 217 Introduction to Lithography. Change prerequisites.

Item 20.c ART 242 Introduction to Ceramics. Change prerequisites.

Item 20.d ART 255 Introduction to Photoshop. Change credits. **Item 20.e** ART 256 Introduction to Illustrator. Change credits.

- Motion by Trisha Biggs, seconded by Becky Richardson to waive second reading of Items 20.L, 20.m, and 20.n.
- Motion carried.

Item 29.j MIS 103 Introduction to Electronic Spreadsheets. Delete course.

Item 29.k MIS 104 Introduction to Word Processing. Delete course.

Item 29.L MIS 202 Introduction to Databases. Delete course.

Item 29.m MIS/CMP 262 Microsoft Access. Delete course.

Item 29.n MIS 350 COBOL Programming. Delete course.

Item 29.0 MIS 472 Business Geographic Information Systems. Delete course.

Item 29.p MIS 480 Applied Systems Development. Delete course.

Item 29.r MIS 461 Interactive Web Development. New course.

Item 29.s MIS 462 Advanced Web Development. New course.

Item 29.t MIS 463 Server Side Scripting. New course.

Item 29.z BS Major in Business Administration Information Systems Option.

Modification of an existing program.

Item 29.cc Minor in Information Systems. Modification of an existing program.

- Motion by Barbara Wheeling, seconded by Dixie Metheny to approve Items 29.j, 29.k, 29.L, 29.m, 29.n, 29.o, 29.p, 29.r, 29.s, 29.t, 29.z, and 29.cc on first reading.

Jenny Leonard, Department of Business Academic Programs, noted that the Information Systems field is very broad. These changes will make two tracks for majors: a generalist track and a web design track in conjunction with the Art Department. Dr. Leonard noted that the collaboration with Art was just decided, and copies of a revised proposal were distributed. She also cited that they are deleting a number of courses to tighten up the department.

Dr. Leonard noted that Item 29.m does not delete CMP 262 (a COT course), it only deletes the MIS side, and thus the cross-listing. It was noted that the COB offers many similar courses to the COT. Dr. Leonard noted that they are under AACSB accreditation

It was noted that the Academic Foundations credits are listed as 38 in Item 29.z. The proposal was corrected to 37 credits.

- Motion carried.
- Motion by Brian Gurney, seconded by Cindy Dell to waive second reading of Items 29.j, 29.k, 29.L, 29.m, 29.n, 29.o, 29.p, 29.r, 29.s, 29.t, 29.z, and 29.cc.
- Motion carried.