## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** March 14, 2007

**Present:** Barbara Harrold Loretta Morgan

## II. ITEMS ó FIRST READING

**Item 60** Certificate in Human Resource Management Essentials. Delete a program.

- Motion by Dixie Metheny, seconded by B.J. Harrold to **approve Item 60 on first reading.** 

Trisha Biggs stated that the Human Resources program at the COT had two certificates, and according to Board of Regents policy they were duplicative. It was cited that at 23 credits, the Essentials certificate did not meet financial aid requirements, so students in the program would not get financial aid.

- Motion carried
- Motion by Cindy Dell, seconded by Joy Honea to **waive second reading of Item 60.**
- Motion carried.

**Item 62** HLTH 101 Basic Anatomy. Change title to Essentials of Anatomy and Physiology and change prerequisites and course description.

**Item 62.a** AAS in Medical Administrative Assistant. Modification of an existing program.

**Item 62.b** Certificate of AS in Medical Coding and Insurance Billing. Modification of an existing program.

- Motion by Dixie Metheny, seconded by Cindy Dell to approve Items 62, 62.a, and 62.b on first reading.

It was noted that HLTH 101 is a prep course for anatomy and physiology because the 200-level anatomy and physiology course is too advanced for the Medical Administrative Assistant and Medical Coding programs.

- Motion carried.
- Motion by Trisha Biggs, seconded by B.J. Harrold to waive second reading of Items 62, 62.a, and 62.b.
- Motion carried.

**Item 32.a** BS Major in General Science. New program.

It was noted that th0 g0 12 2 reWh BDC q0.000009132 reWhBT/F2 12 Tf1 0 0 1 181.94 115.7 Tm0 g0 G[0

Item 53 Minor in Political Science Gene

Item 64.j NURS 244 Core Concepts of Mental Health Nursing. New course.

**Item 64.k** NURS 246 Leadership Issues. New course.

**Item 64.L** NURS 248 Transition to Registered Nursing. New course.

**Item 64.m** NURS 250 Pathophysiology. New course.

Item 64.n NURS 252 Complex Care Needs of the Maternal/Child Client. New course.

Item 64.0 NURS 254 Complex Care Needs-Mental Health Client. New course.

Item 64.p NURS 260 Complex Care Needs of the Adult Client. New course.

Item 64.Q NURS 262 Advanced Clinical Skills. New course.

Item 64.r NURS 264 Managing Client Care. New course.

- Motion by Dixie Metheny, seconded by Mark Jacobson to approve Items 64, 64.a, 64.b, 64.c, 64.d, 64.e. 64.f, 64.g, 64.h, 64.i, 64.j, 64.k, 64.L, 64.m, 64.n, 64.o, 64.p, 64.Q, and 64.r on first reading.

Cindy Rossmith, Director of Nursing at the COT, stated that the new nursing programs have been a three year project. The State Board of Nursing and the Board of Regents are working to begin a Licensed Practical Nurse to Associate of Science in Nursing program at all the two year colleges in the state. It will be a standard plan for all the units, basically the same cookie-cutter program no matter where the student goes. Students will be able to get their LPN and then go back and finish the ASN program. The Practical Nurse and Registered Nurse programs have the same general education. The goal of this cooperation is to increase statewide transferability. If we at MSU-Billings get these new programs approved, we will be the first ones to have the BOR backing. Also, the ASN is

It was noted that since the current AAS in Practical Nursing will be overridden by these new programs, do we have plans to teach out the PN program for the students who started this year, and the students who will start this coming fall? Ms. Rossmith stated that they do have a plan to teach out the PN program to 2009. She also noted that the new programs will hopefully start in Spring 2008, and the first entrants into the programs will most likely be Licensed Practical Nurses who only have to take the last two semester to become ASNs.

The question was raised as to an adequate number of clinical sites. Ms. Rossmith noted that they are piloting new clinical sites at Billings Clinic and long term care facilities. However, the BOR has limited MSU-Billings to 20 sites, instead of the 30 we had before.

- Motion carried.
- Motion by Trisha Biggs, seconded by Mark Jacobson to waive second reading of Items 64, 64.a, 64.b, 64.c, 64.d, 64.e. 64.f, 64.g, 64.h, 64.i, 64.j, 64.k, 64.L, 64.m, 64.n, 64.o, 64.p, 64.O, and 64.r.

It was noted that Ms. Rossmith and Mr. Schrag should be commended for an excellent job on this proposal.

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- Motion carried.

**Item 66** AAS in Process Plant Technology. Modification of an existing program.

Item 66.a PPT 152 Safety Investigation. Delete course.

**Item 66.b** PPT 201 Introduction to Process Controls. Delete course.

Item 66.c PPT 202 Advanced Instrument Control Systems. Delete course.

Item 66.d TRID 185 Introduction to Industrial Power Systems. New course.

Item 66.e PPT 130 Process Diagrams for Process Technology. New course.

Item 66.f PPT 135 Instrumentation and Control Systems. New course.

Item 66.g PPT 161 Process Plant Safety II. New course.

Item 66.h PPT 207 Boilers, Accessories and Basic Operations. New course.

Item 66.i PPT 210 Turbines, Accessories and Basic Operations. New course.

Item 66.j PPT 220 QualitW\*n23v0 6P4(nt(P)-3(ra)7(c)4(ti)-(c)-5-3(ons. N-5 Ne)-3(w c)4(ourse)6(.)]TJETQ