

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 13, 2013

Present: Tom Dell  
Don Wilathgamuwa  
Bonnie Graham  
Richard Pierce  
John Hoover  
Brian Gurney  
Janet Alberson  
Del Brumley

Absent: Neil Suits  
Becky Lyons (ex officio)  
Ying Wang\*  
\*excused

Guests: Ardyce Endresen  
Susan Gilbertz



Rich Pierce, Chairman, called the meeting to order at 10:00 a.m. in the Chancellor's Conference Room.

The October 30 meeting minutes were accepted as presented.

### I. ITEMS – FIRST READING

Item 24 BA Major in Environmental Studies. Modification to an existing program.

- Motion by Brian Gurney to take Item 24 up from the table.
- Motion by John Hoover, seconded by Brian Gurney to approve Item 24 on first reading.

Susan Gilbertz, Environmental Studies Program, stated that this program has been reviewed for a few years, so the faculty of this interdisciplinary program gathered and made several changes. They took advantage of the free credits from the smaller Gen Ed package and added a second writing course. Students in the past were required to take one environmental policy course, but employers are very interested in this part of the degree, so it has been strengthened as a section with several courses to choose from. There is a course in progress on planning and regional development, but it is not ready yet. The program is still 120 credits.

- Motion carried.
- Motion by Tom Dell, seconded by John Hoover to waive second reading of Item 24.
- Motion carried.

Item 31 WRIT 220 Business & Professional Writing. Change course description.

- Motion by Brian Gurney, seconded by Tom Dell to approve Item 31 on first reading.

Ardyce Endresen, English, Philosophy and Modern Languages, stated that the changes in the course description are to distinguish WRIT 220 from WRIT 122, offered by City College, and reflect what is actually taught in the course.

It was noted that the City College course could be added as a prerequisite, making the prerequisites for WRIT 220 include WRIT 101 or WRIT 122.

- By acclamation, it was agreed Item 31 will be modified to include WRIT 122 as a prerequisite.
- Motion to approve carried.
- Motion by Janet Alberson, seconded by Brian Gurney to waive second reading of Item 31.
- Motion carried.

The meeting adjourned at 4:12 p.m.

rjrm