

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Dahl 1.10.13 Tw 0..ID E 1..ID E 1..ID E 1..ID E 1..ID1 1102 (1102) (ps) 17.01d (17.01d) (EMC P 1102) 9C 2

Item 71.h BMKT 112 Applied Sales. New course.

Item 71.i AAS in Administrative Assistant. Modification to an existing program, including degree title change to General Business.

- Motion by Ying Wang, seconded by Carl Castles to **approve Items 71 through 71.i on first reading.**

Francisco Saldivar, Chair of Business, Construction and Energy Technology, stated that this project started way before he became chair of the department. There is great desire in the

0.6 FTE before, and that will enable faculty to teach all the courses needed in this program. The TASK courses are coming out and being replaced with BGEN, BMKT, and BMGT courses. There will be no increase in the departmental budget to add this program; the one optional course would be taught by a part-time faculty member and only if enrollment in the course is high enough.

Mr. Saldivar noted that this program is intended for students who want a terminal degree. It will not articulate with the AS in Business Administration. Any student who might be interested in going on and earning a bachelor's will be advised into the AS program. The plan of study will be fairly strict, since courses will only be offered on a yearly rotation, not every semester.

It was noted that the BOR must approve a title change for a degree, and that won't happen in time for Fall semester. Mr. Saldivar noted that there was some delay with this program while the College of Business reviewed it. However, in anticipation of this going through, he already prepared the paperwork to pull the program from moratorium, which will go for BOR approval in May. The title change will come later. The earliest this program would be offered is Spring 2017.

Mr. Saldivar cited that this program will be offered entirely online, but they will test some face-to-face courses for interest.

- Motion carried.

- Motion by Carl Castles, seconded by Joseph Bryan to **waive second reading of Items 71 through 71.i.**

- Motion carried.

The Committee agreed Items 71 through 71.i will go to the Senate as action items.

eC