

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 29, 2023

Present: Jeff Willardson Carl Castles  
Josh Hill Jennifer Scroggins  
Scott Butterfield Elaine Westbrook  
Robin Rasmussen Nicole Bogunovich  
Jaki Penninger (Registrar representative)

Absent: Ying Wang\* Karen Washburn\*  
\*excused

Guests: Susan Gilbertz Sam Boerboom  
Lynne Fitzgerald Lacy Bangert  
Emily Arendt



Carl Castles, Chair, called the meeting to order at 4:00 p.m. in McMullen 305 with some members attending via Webex.

### I. APPROVAL OF MINUTES

The minutes of November 5 were accepted as presented.

### II. ITEMS FOR APPROVAL

Group 10		
HADM 425: Fin Mgmt & Budgeting in Hlthcr	Edited	11/17/2023
Health Administration Bachelor of Science Degree	Edited	11/17/2023
Item 11		
Health Administration Bachelor of Science/Health Administration Master 3+2 Option	Added	11/17/2023

- Motion by Jennifer Scroggins, seconded by Elaine Westbrook to approve Group 10 and Item 11.

Lacy Bangert, Health Administration Program, noted that the bachelor's program has two tracks, one in Business and the other in Long Term Care & Public Health. Students were having to take extra credits, especially if they are transfer students, to finish a track, so they are adding a third track that is just electives selected in consultation with an advisor. The course change removes a prerequisite.

The 3+2 program is being proposed for students who are doing really well in the bachelor's program to take some graduate courses in their senior year, so they can move directly into the master's program after finishing their bachelor's. Dr. Bangert with Suzanne Nynas, so this program is structured similarly to the Health and Human Performance Bachelor of Science/Athletic Training Master of Science. If students are not successful in the Health Administration 3+2, there is an option to complete just a bachelor's—an internship and a capstone course.

- Motion carried.

It was agreed Group 10 will go to the Senate as consent items, while Item 11 will be an action item.

### III. ITEMS FOR INFORMATION

Title	Status	Received	Request Type
Communication Arts Media Studies Option Bachelor of Arts Moratorium	Added	11/9/2023	Moratorium
Communication Arts Organizational Communication Option Bachelor of Arts Moratorium	Added	11/9/2023	Moratorium
Public Relations Bachelor of Science Moratorium	Added	11/9/2023	Moratorium

The information items were acknowledged.

### IV. ITEMS FOR APPROVAL

Item 1		
Communication Arts Organizational Communication Option Minor	Deleted	11/9/2023
Group 2		
COMX 427: Organizations and Diversity	Added	11/9/2023
COMT 537: Organizations and Diversity	Added	11/9/2023
Communication Bachelor of Arts Degree	Added	11/9/2023

- Motion by Jennifer Scroggins, seconded by Josh Hill to approve Item 1 and Group 2.

Sam Boerboom, Communication, stated that the minor was on moratorium from SPA 2 and they are letting it go.

Dr. Boerboom noted that, as a result of their Academic Program Review, they noted a lot of overlap between their three bachelor's programs, so the programs are being merged into one with three credit emphases. This also makes assessment considerably easier. The current

students will not have any difficulty finishing the programs on moratorium, as all the same courses will be offered in the future, four courses will be phased out.

- Motion carried.

It was agreed Item 1 will go to the Senate as a consent item, while Group 2 will be action items.

Item 4		
Women's Studies Minor	Edited	11/9/2023

- Motion by Jennifer Scroggins, seconded by Elaine Westbrook to approve Item 4.

Emily Arendt, Chair of History, noted that this is a simple program change to remove courses that are no longer offered.

- Motion carried.

It was agreed Item 4 will go to the Senate as a consent item.

Group 6		
HSTR 322: 19th Century Europe	Deleted	11/12/2023
HSTR 324: 20th Century Europe	Deleted	11/12/2023
HSTR 328: Modern European History	Added	11/12/2023
HSTR 447: Modern Asia	Deleted	11/12/2023
HSTR 466: Islamic Civilization	Deleted	11/12/2023
HSTR 473: Gndr, War & Film: Eur 161845	Deleted	11/12/2023
History Bachelor of Arts Degree	Edited	11/12/2023
History Teaching Licensure Opt Bachelor of Arts Degree	Edited	11/12/2023

- Motion by Jennifer Scroggins, seconded by Elaine Westbrook to approve Group 6.

Dr. Arendt noted that several of these courses had not been taught in 20 years. The department also agreed that two courses in modern European history were too much, so they are combining them. The program changes just include these course modifications.

- Motion carried.

It was agreed Group 6 will go to the Senate as consent items.

Group 7		
COA 240: Coaching Volleyball	Deleted	11/17/2023
COA 242: Coaching Football	Deleted	



Elaine Westbook, Educational Theory & Practice, noted that most of the methods courses are three credits, so this course is being increased to three as well. Dr. Castles noted that they are removing the Astronomy lab from the Broadfield Teaching major to make room for the additional credit.

- Motion carried.

It was agreed Group 8 will go to the Senate to present items.

Group 9		
Allied Health Program of Study Associate of Science Degree	Deleted	11/17/2023
Environmental Science Program of Study Associate of Science Degree	Deleted	11/17/2023

- Motion by Josh Hill, seconded by Jennifer Scroggins to approve Group 9.

Dr. Castles noted these programs have been on moratorium. There are no students in them.

- Motion carried.

It was agreed Group 9 will go to the Senate to present items.

The meeting adjourned at 5:55 p.m.

rjrm